

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY
BOARD MEETING MINUTES
November 26, 2012**

A regular meeting of the Kentucky Board of Licensure for Massage Therapy was held at the Office of Occupation and Professions 911 Leawood Drive, Frankfort Kentucky, on November 26, 2012.

MEMBERS PRESENT

Cheryl Turner, ND, Chair
Laurie Bond Horsford, Citizen-at-Large
Katherine Warner, LMT
Tom Hansen, LMT
Eric Byrd, LMT

OCCUPATIONS AND PROFESSIONS STAFF

Carolyn Benedict, Board Administrator
Wendy Tucker, Occupations and Professions

OTHERS

Cyndi Schnell, AMTA L&L Committee

MEMBERS ABSENT

Denise Logsdon, LMT, Vice-Chair
Max Maxwell, Citizen-at-Large

OFFICE OF THE ATTORNEY GENERAL

Ryan Halloran, Assistant Attorney General

CALL TO ORDER

Ms. Turner, Chair, called the meeting to order at 10:30 a.m.

SWEARING IN OF NEW BOARD MEMBER

Following introductions, Ms. Benedict swore in Eric Byrd as board member.

MINUTES

Ms. Warner made a motion to approve the minutes from September. Ms. Horsford seconded the motion. The motion carried.

Ms. Warner made a motion to approve the minutes from October, with amendments. Ms. Horsford seconded the motion. The motion carried.

FINANCIAL STATEMENT

Ms. Horsford made a motion to accept the financial statement as submitted. Mr. Hansen seconded the motion. The motion carried.

LICENSURE STATUS REPORT

The licensure status report was reviewed. Ms. Warner made a motion to accept the report. Ms. Horsford seconded the motion. The motion carried.

CHAIRPERSON'S REPORT

Ms. Turner had nothing to report. Wendy Tucker, Resource Management Analyst from O&P, attended the meeting to discuss the newsletter and other IT matters. Mr. Hansen made a motion to approve the newsletter with amendments. The motion further added that the newsletter would be mailed and emailed.

The current database and online renewal system were discussed. Ms. Tucker explained that the current database/online renewal system was outdated. O&P plans to start building a new system in January 2013 with the project taking about a year to complete. Following a lengthy discussion regarding problems with the online renewal system and inconsistencies between the current system and the paper application Mr. Hansen made a motion to discontinue allowing licensees to renew online effective January 1, 2013. The motion further stated that online renewal will not be reinstated until it can adequately provide for all the information required by

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regulation. Ms. Warner seconded the motion. The motion carried. Mr. Hansen agreed to submit language regarding the motion for the newsletter.

2013 MEETING SCHEDULE

Mr. Hansen made a motion that the meeting dates for 2013: Application and Education Committee Meeting Dates – January 23, 2013; February 20, 2013; March 20, 2013; April 24, 2013; May 15, 2013; June 19, 2013; July 24, 2013; August 21, 2013; September 25, 2013; October 23, 2013; November 20, 2013; and December committee date TBD at a later date. Board Meeting Dates: January 28, 2013; February 25, 2013; March 25, 2013; April 29, 2013; May 20, 2013; June 24, 2013; July 29, 2013; August 26, 2013; September 30, 2013; October 28, 2013; November 25, 2013, December meeting date TBD at a later date. Ms. Warner seconded the motion. The motion carried.

REPORT FROM O&P

On behalf of the Office of Occupations and Professions, Ms. Benedict reported that the Fiscal Section was now fully staffed. This will enable the mail and payments to be processed in a more timely manner.

O&P is in the final stages of finalizing their Policies and Procedures manual in accordance with an audit performed on the Kentucky State Board for Proprietary Education.

ATTORNEY REPORT

Mr. Halloran had nothing to report on behalf of Mr. West.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

Information from NCBTMB regarding their new continuing education provider program was distributed for informational purposes only.

AMTA-KY extended an invitation to the Board to attend their Spring Conference March 8-10, 2013, at Embassy Suites in Lexington, Kentucky. On March 8 there will be a free student event which would give board members the opportunity to education the members about the renewal and application processes. They also offered free space for a booth in the vendor hall. Mr. Hansen made a motion for the board to pay travel and per diem for 2-3 members to attend the conference. Mr. Byrd seconded the motion. The motion carried.

In order for the board to present a professional appearance in the booth Ms. Warner made a motion for the board to purchase a banner and display for use at conferences and other opportunities. Mr. Byrd seconded the motion. The motion carried.

The Board's Facebook page was brought forth for discussion. It was decided that the board wasn't utilizing it as they had originally thought they would. Based upon that, Ms. Warner made a motion to delete the account. Ms. Horsford seconded the motion. The motion carried.

Correspondence from William Clifton Travis was reviewed. Mr. Travis was asking whether an unlicensed member of a chiropractor's staff may legally provide and bill for massage therapy. Mr. Hansen made a motion for Mr. West to send a reply to Mr. Travis stating that no one could perform massage therapy without a license to do so. However, billing is not under the purview of the board. Ms. Horsford seconded the motion. The motion carried.

COMPLAINT COMMITTEE REPORT

Ms. Turner appointed Mr. Byrd to serve on the Complaint Committee. Ms. Horsford made a motion to accept Mr. Byrd's appointment to the committee. Ms. Warner seconded the motion. The motion carried.

2011-05 – Ongoing

2012-01 – Ongoing – referred for additional investigation

2012-02 – Ongoing

2012-06 – Ongoing

2012-09 – Ongoing

2012-10 – Ongoing

2012-11 – Ongoing

2012-12 – Authorized attorney to file civil lawsuit seeking an injunction

2012-16 – Ongoing

2012-17 – Ongoing

2012-16 – Ongoing

2012-17 – Ongoing

Ms. Logsdon made a motion to accept the recommendation of the complaint committee. Ms. Horsford seconded the motion. The motion carried.

APPLICATION COMMITTEE REPORT

The Applications Committee met on November 19, 2012 at 10:00 a.m. at the Office of Occupations and Professions 911 Leawood Drive, Frankfort Kentucky. All application committee members were in attendance.

Initial Applications (14)

Approved (8): *Mary Boone, Miranda Flynn, Samantha Kiernan, Katrina Miles, Sasha Morris, Katie Sharp, Jennifer Smith, Wang Yu*

Approved pending (1): *Maria Coulter*

Deferred (4): *Joshua Harp, Stephani Rivera, Shu Jing Yao, Lilin Guo*

Preliminary Determination of Denial (1): *Fancie Ferguson*

Endorsements (2)

Approved (1): *Matthew Patterson*

Approved pending (1): *Erin Sampley*

Renewals (106)

Approved (92): *Luis Acevedo, Kathi Amerine, Janet Ballard, Gina Barbati, Robert Betz, Paula Bishop, Angela Bowen, Margaret Catlett, Ashlea Cirkles, Kimberly Clayborne, Carol Codell, Eric Cook, Janisse Corral, Bryant Cowell, Angela Crabtree, Sarah Crumbie, Lisa DeVore, Steven Dickerson, Annie Dickie, Paula Duncan, Caleb Eaves, Casey Ellis, Brittany Fathergill, David Fralick, Kristie Freeman, Terry Gallagher, Sheila Gandy, Mary Gearing, Melissa Goff, Erin Grigsby, Rebecca Hankins, Laura Harper, Sonia Hibbard, Matthew Higdon, Cassandra Hunt, Laine Hughes, Meredith Hubbard-Robinson, Kelli Hunziker, Quena Jackson, Amanda Jones, Darla Jordan, Jean-Yves Joret, RoxAnna King, Karen Knissel, Tammy Lafferty, Laura Lander, Ollie Layne, Sharon Madden, Beth Mairose, Ann Maxted, Stacie Maze, Zelma McCamish, Debbie Morrison, Jan Mueller, Kimberlee Murphy, Christopher Newman, Alessandra Nickel, Jessica Owen, Judith Owen, Lindsey Page, James Painter, Cheryl Parker, Rachel Pierce, Joy Polk, Debbie Poteet, Deborah Richard, Kamalak Risk, Valerie Roberts, Channin Rodriguez, Nancy Fuller Rogers, Karen Sayers-Lowe, Karen Scanlan, Flo Schnuck, Roswitha Schuring, Annette Schuster, Robert Sentney, Gale Singleton, B. Jayne Spaulding, Marilyn Stafford, Dan Stelling, Cynthia Stivers, Leah Swift, Tina Terrell, Tiffanie Thomas, Sherry VanWinkle, Gary Vernatter, Lauren Ward, JeRonda Watson, Danielle Weakland, Jena Wiley, Caren Williams, Feng Zhang*

Approved Pending (13): *Cathy Bentley, Anne Boone, Elaine Cassady, Colleen Corcoran, Karen DiGirolamo, Melissa Harris, Matthew McCullum, Rita Miller, Peggy O'Banion, Kelly Scott, Stephen Stambaugh, Angela Stanton, Cari-Ann Wolbarsht*

Deferred (1): *Robin Lutes*

EDUCATION COMMITTEE REPORT

The Education Committee made a recommendation to have the following schools removed from the list of approved schools on the board's website: Kentucky Academy of Massage Therapy, Natural Healing Institute of Western Kentucky – Paducah, and Southwestern College in Florence. Mr. Halloran agreed to let Mr. West know that the board asked him to send a letter to the schools informing them their approved school status had been removed.

TRAVEL AND PER DIEM

Ms. Warner made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Ms. Horsford, carried unanimously.

NEXT MEETING

The next meeting of the Application Committee is scheduled for December 12, 2012 10:00 a.m. The Board meeting is scheduled for December 17, 2012 10:00 a.m.

ADJOURN

With no further business to be brought before the Board Ms. Hansen made a motion that the meeting be adjourned at 12:30 p.m. on Monday, November 26, 2012. The motion, seconded by Mr. Byrd, carried unanimously.

Approved